



The International Miniature Horse & Pony Society

Application for Replacement Horse / Donkey Passport

Express service required YES / NO | Are you an IMHPS Member YES / NO

The passport will be issued with the information provided on the original application.

Name of Equine

UELN Number Date of Birth

(DD/MM/YYYY)

Approximate age, if date of birth unknown

Microchip Number

Colour

Sex

Mare, Stallion, Gelding

Height

Inches

Reason for Replacement Passport

.....

.....

Owners Details

Name

Address

.....

.....

Post Code

Telephone

Email

DECLARATION

I certify that I have completed the application form to the best of my knowledge and the details I have given are accurate in all respects. I confirm that I have read and understood the instructions and that the markings relate to the animal described on the application form. I understand that my name and address will be printed into the passport at issue. The IMHPS respects the rights to privacy of all its clients and is registered under the Data Protection Act 1998. The IMHPS will need to use the information provided by you for its own internal administration but will not divulge any individual details to a third party without your consent. Under the terms of Article 28E of the Commission Implementing Regulation (EU) 2015/262 the IMHPS is legally required to share the information contained on the application form with the Central Equine Database. Your full legal responsibilities can be found at: www.imhps.com

Signature

Owner / Authorised Agent

Print Name

Date.....

A: ANIMAL DETAILS TO BE COMPLETED BY A VETERINARY SURGEON

NAME OF EQUINE:																															
COLOUR:																					SEX:										
DATE OF BIRTH:	<div style="display: flex; justify-content: space-between;"> DD/MM/YYYY </div>										SPECIES:																				
MICROCHIP NUMBER:																OR CHIP STICKER:															
PLACE OF BIRTH																															
COUNTRY OF BIRTH																															

B: EQUINE IDENTIFICATION TO BE COMPLETED BY A VETERINARY SURGEON

The diagram and written description must agree and be sufficiently detailed to ensure the positive identification of the animal in the future. White markings must be shown in **RED** and the written description completed using **BLACK INK in BLOCK CAPITALS or TYPESCRIPT**. If there are no white markings, this fact must be stated in the written description. All head and neck whorls should be marked ('X') and described in detail. Other whorls should be similarly recorded. Acquired marks ('V') and other distinguishing marks should always be noted. The Veterinary Surgeon **MUST** indicate the location of the microchip on the silhouette with a circled 'M' symbol.

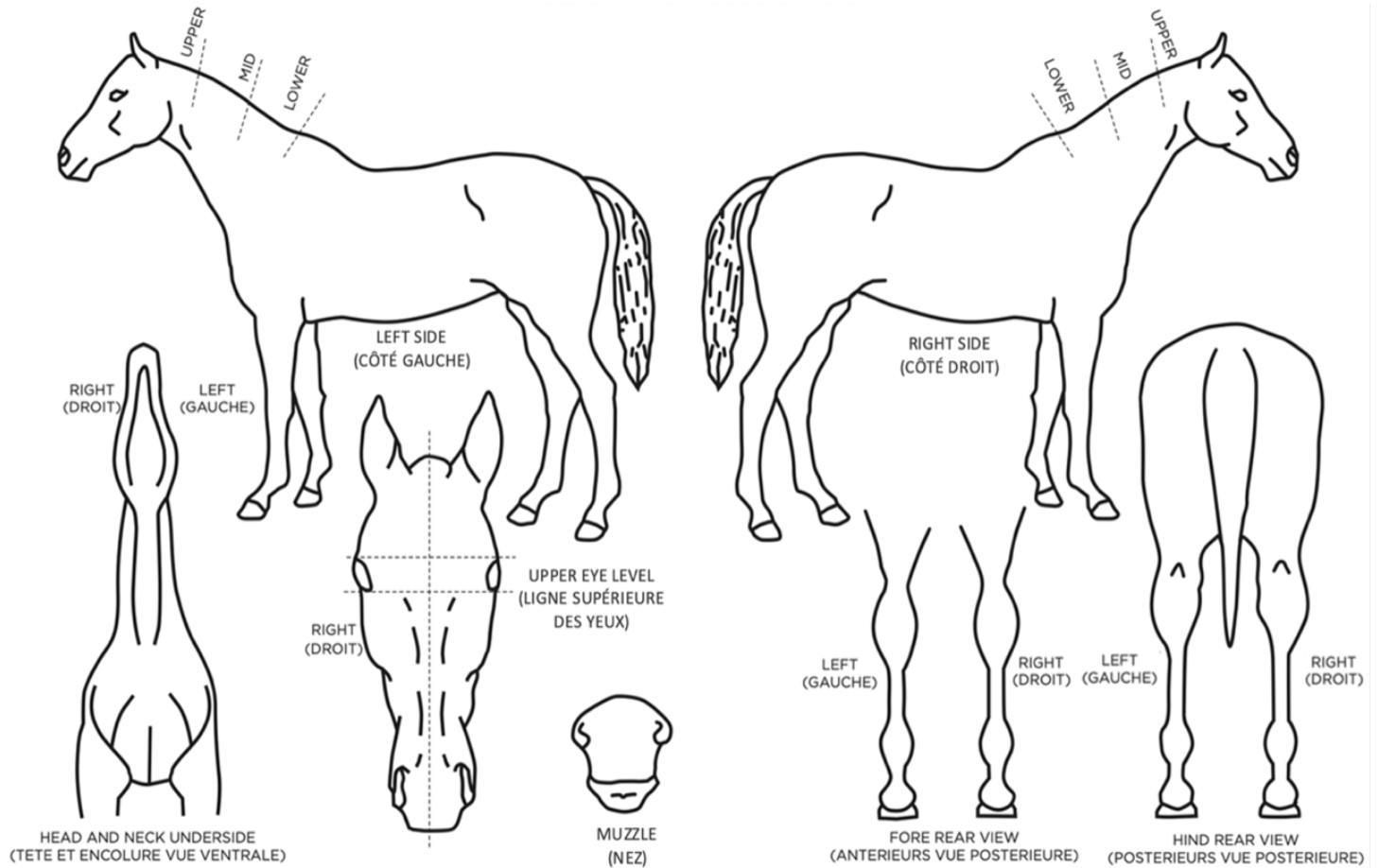
MICROCHIP NUMBER/CHIP STICKER

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Pursuant to Commission Regulation (EC) 2622/2015 I can confirm that I read the microchip for the animal identified on this application and it was:

Previously implanted ☐ Implanted today ☐

Date of examination:	Name of veterinarian <i>Nom du vétérinaire</i> :	Signature and stamp of the veterinarian (<i>Signature et cachet du vétérinaire</i>):



C: FOR OFFICE USE PLEASE LEAVE BLANK

D. ANIMAL DESCRIPTION TO BE COMPLETED BY A VETERINARY SURGEON

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[illegible]

<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> </div>
<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> HOOF COLOUR: </div>

<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> HOOF COLOUR: </div> <div style="display: flex; justify-content: space-between; border-top: 1px solid black; height: 30px;"> </div>
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[illegible]

E. VETERINARIAN SIGNATURE & STAMP

DATE OF EXAMINATION:

D	D	/	M	M	/	Y	Y	Y	Y
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Passport Replacement Fees: (Tick as appropriate)

- | | | |
|--|--------|---------------------|
| <input type="checkbox"/> Replacement Passport of MEMBERS Horse or Pony | £50.00 | Membership No |
| <input type="checkbox"/> Replacement Passport of NON-MEMBERS Horse or Pony | £60.00 | |
| <input type="checkbox"/> Transfer of Ownership of MEMBERS Horse or Pony | £25.00 | |
| <input type="checkbox"/> Transfer of Ownership of NON-MEMBERS Horse or Pony | £25.00 | |
| <input type="checkbox"/> Express Service Fee (Per Passport) BACS only | £50.00 | |

For transfer of ownership, you must submit an transfer of ownership form or ownership declaration form

Payment Details (Tick as appropriate)

- ☐ I enclose my cheque made payable to 'The International Miniature Horse and Pony Society'.
- ☐ I have paid by PayPal on/...../..... (Please use equine's name as reference)
- ☐ I have paid by bank transfer on/...../..... (Please use equine's name as reference)

BACS: International Miniature Horse & Pony Society | Sort code 30-91-44 | Account number 01250738

PayPal: info@imhps.com

Cheques payable to: International Miniature Horse & Pony Society

Timescale

All applications are processed within fifteen working days. Express passports will be processed within five working days. Before applying for a passport please ensure that you read and fully understand your legal responsibilities and the procedure for submitting applications. If you do not complete the paperwork correctly or send payment, there will be delays in your paperwork being processed.

Fifteen working days turnaround starts from the date that the paperwork has been received at the office with correct payment.

Terms and Conditions

- Please note that we can only process applications that are submitted with completed and correct paperwork, and with the correct fees paid.
- Applications cannot be processed if the veterinarian assessment was completed over six months.
- The IMHPS cannot accept application forms from any other organisation, and such paperwork will not be processed and will be returned to the sender.
- It is an offence to apply for a new passport when one already exists for the horse.
- It is an offence to complete the sections of the application that are intended for the veterinarian.
- If your horse's application form is received outside of the statutory time limit, your passport must be produced as a replacement and Section IX Part II (or Section II Part II for passports issued from 1 January 2016) will be signed by an IMHPS representative to declare the horse is not intended for human consumption.
- The IMHPS cannot be held responsible for any passports that are lost or damaged in the post.
- Please note if you send in an incomplete application or a passport without a covering note we will attempt to contact you to request the supporting documentation or payment up to a period of six months. If we have not received the additional paperwork/payment from you within that time we will destroy any documentation already received in order to comply with GDPR.
- You do not have to be a member of the IMHPS to obtain a passport or to complete any updates on an IMHPS passport.